



## General Senate Meeting

Minutes: April 12, 2023

LSC 230 /TEAMS

1:30 – 2:30 PM

---

- ◆ Call to order – President – Stacie Haynes for Tiffany Driver at 1:35P
- ◆ Guest Speaker – Tara Conlee; Human Resources
- ◆ Reading & Approval of Minutes – Secretary – Maggie Odom; Motion to approve Ashley Picket; Second Andrea Hoke; minutes approved.
- ◆ Treasurer’s Report – Katie Gense
  - Nothing new to report, going forward any questions should go to Stacie or Tiffany
- ◆ President’s Report – Stacie for Tiffany Driver:
  - Draft of SEF sent to Dr white, next up to cabinet.
  - Policy update on Talent Management sent via email, seats are full but get on the waitlist
- ◆ Committee Chairs Reports
  - News & Networking –Emily Figueroa
    - Facebook has 523 likes (up 2 from last report), Instagram has 394 followers (up 9 from last report)
    - Committee meeting on 4/13/2023
      - Check in with everyone’s tasks
      - Discuss Newsletter
      - Work on Spotlight on Staff
  - Nominations & Elections – Benji Cantu
    - Almost ready for nominations
    - Changes in divisions
      - SE&I are combined
      - Careers Services are now under the Division of Academic Affairs
    - Email to go out in May, elections for middle of June
  - Special Events – Robin Pierson & Hailey Pruitt Price
    - Summer Bash Planning underway
      - LSC Ballroom, 230, 240 and 241 currently reserved
      - Date: July 27, 2023
  - Staff Development – Ashley Picket & Brandy Bishop
    - Hot Topic for Spring
      - Jeff Harris on May 4<sup>th</sup> via zoom and in person
    - Thank you to all who helped volunteer at PDC!
      - 94 responses to the participant surveys
      - Planning for next year has already began

- Staff Affairs – Andrea Hoke
  - Draft for the SEF application sent to all with agenda
  - Has gone to Dr. White, from her it will go to cabinet for review
    - Please take time to review and if you see anything that might need correction or added please reach out to Andrea.
  - 26 new hires in March
- ◆ Old Business: Updates, Discussion/Action Items
- ◆ New Business: Updates, Discussion/Action Items
  - Nominee needed for Campus Sustainability Committee

**Staff Senate  
Committee Book Nominations Needed  
2023-2024**

**INSTRUCTIONS**

This document delineates the nominations needed from **Staff Senate** for the **2023-2024 SHSU Committee Book**. Please complete the Nomination Form by **typing in the Nominee(s) name(s)**, and then return the form to Dr. Tama Hamrick at [thamrick@shsu.edu](mailto:thamrick@shsu.edu) by **May 31, 2023**. Should you have questions or concerns, please contact Tama at 4-1536.

**SUMMARY OF NOMINATIONS NEEDED**

Committee	# Nominations Needed	Type of Committee Member	Division / Unit	Term
Campus Sustainability Committee	1	Staff Member	Any	2-Year

[Campus Sustainability Committee](#)

Emily Figueroa volunteered; but will be reaching out to confirm that we do need representation since we have a few others on Staff Senate already on the committee.

- ◆ Department/Campus Announcements
  - Katalyst will be implemented in June, replacing Cherwell as our IT ticket request platform. Please sign up for training.
- ◆ Upcoming Events
  - Staff Senate General Meeting
    - May 10, 2023
      - LSC Room 116
- ◆ Call for Adjournment – Stacie Haynes for Tiffany Driver motion by Brandy Bishop, Second by Norma Vasquez; adjourned at 2:07P